**Welcome Students and Families!**

Here is some information for the upcoming school year!!

**email:** [kendra1.adam@cms.k12.nc.us](mailto:kendra1.adam@cms.k12.nc.us)

**Website:** kadamscience.weebly.com

**Tardy Policy:**

All Students must be in class and **SEATED** by the time the bell rings. Our class time is important and it is crucial the students are ready to go as soon as class is supposed to begin.

**Absences**: If a student misses more than 10 days in any class, he/she will automatically fail.

**Tests:**

Tests will be given after every unit! If you know you will be absent schedule to take the test early if possible. If not you will be given only **three days** from the absence to make it up, if not the test will be a **zero**. Students will be allowed to retake tests to improve their score.

**Late Work:**

Students will be given one day to turn in late homework or assignments, at that time they will receive a

**maximum of a 50%** for that assignment.

**Cell Phone Policy:**

Cell phones are not permitted in class. If a student is found to have their cell phone the phone will be confiscated and turned into the office for the parent to pick up.

**Parent contact:** I firmly believe in open communication, both with the students and their parents or guardians. I want to make it clear that I will be frequently communicating with parents, for both positive and negative reasons. Feel free to contact me as well! You can find my information at the top of the letter.

**Overview of goals:** 100% of our students will master 85% of the content for each objective.

**Material:** Students will need a binder, pens, pencils, note cards, and a highlighter.

I look forward to a great semester with your student.

Sincerely**,**

Kendra Adam

Parent/Guardian signature:

Parent e-mail:

Parent phone number: